

The Board of Temple Israel is dedicated to the well-being of our congregants, visitors and employees. To further that goal, below are the parameters of conduct while on Temple premises. While current as of the date adopted, any change in Federal, New York State or New York city guidelines that modify the social distancing or capacity regulations are automatically applied to the parameters outlined below. In addition, where the Student Cantor is concerned, any change in HUC guidance is automatically applied.

While this policy sets forth the conditions for occupancy at indoor events, the immediate scheduling of any such event is not implied.

At this time, for mutual protection, no one except Head Start employees shall enter the Head Start space (delineated by the double doors at the foot of the main stairway and the door outside the kitchen at the top of the back stairway) except for access to the boiler room or the library. Access to the library can only be granted by the Temple (co-)President, and any necessary sanitizing shall be conducted following the visit. The downstairs bathrooms are not to be accessed without specific authorization of the Temple (co-)President and must be sanitized after such access

No Temple officer, trustee, clergy, member or employee has the authority to waive any portion of this policy.

1. Masks: Masks shall be worn by every person age 2 and up while on Temple property. This includes outdoor events.
2. For any event or gathering, a meeting coordinator shall be designated. The coordinator is responsible for ensuring the contact log is maintained and that this policy is followed.
3. Contact log: At any gathering of 6 or more, an attendance log must be maintained (sample attached as attachment "A."). Any visitor (i.e. non-Temple member, Temple clergy or Temple employee) must also provide contact information (telephone number and e-mail address.) The attendance log shall be filed with the Temple secretary at the conclusion of the event.
4. At any gathering of 6 or more for a meeting or other purpose, body temperature must be scanned as soon as practical after entering the property. Anyone with a temperature of more than 100.3°F must leave the property.

At the discretion of Temple leadership on-site, anyone exhibiting any symptoms regardless of temperature may be asked to leave the event or gathering for the safety of the community.

5. Attendees at any on-site event (service or social gathering) must have a current waiver form on file. Waiver forms may be signed by a family head for their partner and minor children. See attachment "B" for the waiver form current at the latest version of this policy. It may be updated independent of any revision to this document. At the discretion of the Executive Board, new waiver forms may be required regardless of any on file.
6. Availability of Hand Sanitizer: At a minimum, hand sanitizer shall be available in the office, on the Judaica shop and next to the accessible bathroom. Using hand sanitizer or washing one's hands upon entering Temple property is strongly encouraged.

7. A venue utilized for a gathering shall be sanitized after use. At the discretion of leadership, if the same individuals will be using the venue without intermediate occupancy by another group, the sanitizing may be waived.
8. Ventilation for indoor activities:
 - a. Social Hall, Sanctuary, Vestibule: Regardless of HVAC setting for heat or air conditioning, the fan system shall be on at all times when those spaces are occupied. The HVAC system automatically blends fresh air except when extremely low temperatures could damage the heating system's exchanger.
 - b. Kitchen: If occupied by more than 3 people, the doors must be propped open and a pedestal fan used to circulate air from the social hall.
 - c. Office & Rabbi's study: If occupied by more than 3 people, the window A/C unit fan must be turned on and the vent opened.
 - d. Lower and upper hallways: Shall not be used for any gatherings. If deemed appropriate, a pedestal fan may be used to circulate air from either the vestibule or the front doors.
 - e. Cantor's office: Single occupancy only.
9. Social distancing:
 - a. Distances are measured between either family groups or unrelated individuals. Up to four (4) unrelated congregants may ask to be treated as a family group and be seated together without distancing between members of the group.
 - b. Outdoor events: Six (6) foot distancing between unrelated individuals and family groups.
 - i. If there is a stage or "bimah," a minimum of sixteen (16) feet from nearest participant.
10. Indoor gatherings:
 - a. Services in the Sanctuary: Social distancing from Student Cantor and clergy:
 - i. The nearest seated congregant must be at least sixteen (16) feet provided congregational singing or responsive reading is prohibited, otherwise the first seated congregant must be thirty (30) feet away.
 - ii. No one else is to be seated on Bimah.
 - iii. Non-clergy presence on the Bimah is under the jurisdiction and discretion of the clergy.
 - iv. To avoid gathering at the doorway, the policy of waiting to enter when the congregation is standing, during Torah reading or in silent prayer is waived.
 - v. Spacing between individuals and groups in the pews and seating behind the pews shall be according to current recommendations.

b. Non-service gatherings:

- i. Spacing between the podium and the rest of those present with no singing in the audience.
 1. 10 feet with normal speaking and/or amplification
 2. 16 feet if singing from the podium is permitted.
- ii. Spacing between individuals and groups in the rest of the space shall be according to current recommendations.

11. Food and beverage service:

- a. Kiddush and Motzi – shall be performed by clergy or service leader on bimah with no sharing.
- b. In general, food service is discouraged. Food and beverage distribution with sealed individual portions for consumption off premises is permitted.
- c. With prior permission, on-site food service may be permitted with the following restrictions:
 - i. No buffet service or open food or beverages.
 - ii. All food service shall be individual servings. In the circumstances where pre-made individual servings are not practical, e.g. pizza or hot beverages, designated persons shall handle the preparation and distribution of individual servings. Food must be served to attendees at their seats – no line-ups or self-serving from multi-portion containers.

12. Committee meetings:

- a. On-site committee meetings are discouraged, except where access to Temple facilities is needed during the meeting. Prior notice to Temple leadership is required. Sanitizing may be required after the meeting
 - i. Food or beverage service during meetings must follow guidelines in the previous section.

13. Any other gatherings or services on-site:

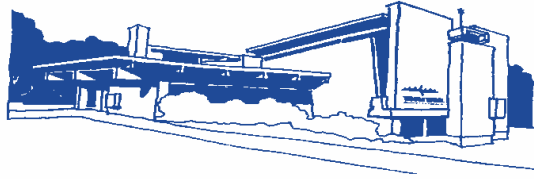
- a. Prior authorization from Temple leadership is required.
- b. All relevant guidelines from above shall be followed

14. Temple sponsored gatherings off-site:

- a. As per (2) above, a Temple event coordinator should be designated and a contact log shall be maintained and filed.
- b. All relevant current governmental recommendations should be followed.

Adopted by the Board of Trustees of Temple Israel on October 12, 2020

TEMPLE ISRAEL REFORM CONGREGATION OF STATEN ISLAND



Rabbi Michael D. Howald

Student Cantor Shirel Richman

Acknowledgement & Waiver Agreement

In order to attend our services and events, you must complete and submit the form that accompanies this cover sheet. Only one form per family is necessary. If you do not submit the form in advance, you will be asked to sign a hard copy prior to entering the Synagogue.

IMPORTANT REMINDERS:

- If you are immuno-compromised or uncomfortable with attending any services or events, please stay home and enjoy the on-line activities we offer.
- In order to respect Federal, State and City guidelines, we are requiring all attendees to wear masks upon arrival and throughout their time on Temple grounds. In addition, hand washing is required when using restrooms and the regular use of hand sanitizer is encouraged.
- Practice social distancing protocols regarding seating and participation in activities. Please be reminded that during Religious Services, although face masks are being worn, singing and responsive readings are discouraged.
- In lieu of physical greetings (i.e. hugging) , we encourage you to verbally share your greetings with your fellow congregants while observing social distancing.
- During the course of the Covid-19 challenges, there will be no food or beverages served during most Temple activities.

I understand that according to the CDC there are risks of contracting the COVID-19 virus when in contact with groups of people. By signing this form, I am:

1. accepting complete responsibility for myself, my spouse or partner, and my minor children, fully knowing the health risks associated with attending a group service;
2. releasing Temple Israel Reform Congregation of Staten Island, its agents, employees and officers of any and all liability from any potential illness arising from my attendance;
3. stating that, to the best of my knowledge, I currently do not have any symptoms, nor in the last 14 days have had any symptoms of the COVID-19 virus or tested positive for the virus;
4. stating that if I came in contact with anyone who had the COVID-19 virus, I self-quarantined for at least 14 days and currently show no symptoms of the virus, and will update any changes as appropriate;
5. acknowledging that by signing this Acknowledgement and Waiver agreement, I will comply with the safety measures that the Temple requires in order to provide as much safety as possible for our members and guests.
6. I further acknowledge that I am under no obligation to attend any services or events held at Temple Israel. My attendance is my choice and is solely for my own benefit.

This Acknowledgement and Waiver applies for any future services and events that will be held while there is still a risk of contracting the COVID-19 virus.

PLEASE SIGN BELOW. BY SUBMITTING THIS FORM WITH YOUR SIGNATURE, YOU ARE CONFIRMING THAT ALL OF THE PREVIOUS STATEMENTS ARE TRUE.

PLEASE PRINT YOUR FULL NAME: _____

NAMES OF FAMILY MEMBERS: _____

Signature

Date

PHONE: _____ EMAIL: _____